

## 4 March 2009 Budget Hearing

Budget Hearing called to order at 7:00p.m. in the Township Hall by the Supervisor, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None

The reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2009 through 31 March 2010.

The Clerk presented the budget and reviewed the individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2007/2008 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

Millage revenue is projected to increase approximately 1.4%. Most line items are comparably similar to this year's budget. Significant changes include a decrease in interest revenue as well as increased spending for improvements at the cemetery and repairing the fire barn.

The total revenues proposed are \$225,062, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$226,958.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2009 through 31 March 2010, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 4.9742 (.9871 allocated, .9871 fire protection, 1.0000 fire debt and 2.0000 roads) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$225,062 and expenses of \$226,958, leaving a projected 31 March 2010 fund balance of \$214,037 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$4,700, Clerk \$6,000, Treasurer \$5,000 (which includes \$1,000 for summer tax collection) and Trustees \$900 each. The Fire Chief salary shall be \$1,500. All other positions shall be as per the Salary Schedule dated 4 March 2009, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$45,082 projected revenues, and no projected expenses at this time. Because of the approval of Charlevoix County's road millage of 1 mill, Hudson Township anticipates levying only one mill of two mills allowed in order to shoulder tax payer's burden during these difficult economic times. The projected 31 March 2010 balance is \$258,461.40, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$67,082 projected revenues and \$71,400 in payments, with a projected 31 March 2010 balance of \$41,584.00

A motion by Terry Erber to adopt the resolution, supported by Staci Payton.

ROLL CALL:	Frank D Wasylewski	Aye
	Terry Erber	Aye
	Ross Payton	Aye
	Caroline Kobylczak	Aye
	Staci Payton	Aye

Resolution declared adopted this 4th day of March 2009.

The Hearing was closed the hearing at 7:25p.m.

**4 March 2009 Regular Meeting**

The Chairman called the meeting to order at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous month's meeting. A motion by Terry Erber and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 32,520.96 Checking	\$129,629.25 Road Fund
	11,820.67 Money Market	
	<u>114,070.52</u> CDs	\$ 4,335.98 Fire Debt
	\$158,412.15 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Seconded by Caroline Kobylczak. All in favor, motion carried.

An interest payment on the fire trucks is due on April 1<sup>st</sup>. The payment is auto-deducted from our account. Additional principle payment will be made in April.

**OLD BUSINESS:**

One vacancy still remains on the Planning Commission.

No updates on new ambulance rates.

**KUZMIK ROAD:**

The Clerk reported that Charlevoix County Road Commission Manager, Pat Harmon, recently spoke with him regarding Kuzmik Road. Boyne Valley Township is would like to place gravel on the entire portion of Kuzmik Road that is on the border of our two townships. Normally, that section of road is maintained by Boyne Valley, but since it's a major improvement, they will only do the project if we are willing to split the cost. We will wait for project estimates before considering the project.

**MEETING SCHEDULE**

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30p.m. in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30p.m. in the Township Hall on:

28 April 2009	28 July 2009
27 October 2009	26 January 2010

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30p.m. in the Township Hall.

A motion by Terry Erber to adopt the meeting schedule as presented, supported by Caroline Kobylczak.

ROLL CALL:	Caroline Kobylczak	Aye
	Staci Payton	Aye
	Terry Erber	Aye
	Frank D Wasylewski	Aye
	Ross Payton	Aye

Resolution adopted this 4th day of March 2009.

**SETTLEMENT DAY**

The Treasurer and Clerk will meet after the Treasurer settles tax collections with the County Treasurer and balance the fiscal year end for the township.

**SPRING CLEAN-UP:**

The Clerk has not heard back from Waste Management yet, but left a message that we would like to have our spring clean-up on May 2<sup>nd</sup>.

**LEGAL SERVICES:**

Received notification from our attorney, Bryan Graham, of Young, Graham, Elsenheimer & Wendling, P.C. advising of changes in our legal services agreement. In the past, they have billed quarterly for zoning services based on a formula for the participating townships within the county that utilized the firm's services. The contract has not been updated for a number of years. Under the new proposed agreement effective April 1, 2009, they will bill the township monthly for all services at a rate of \$130 for zoning services and \$135 for non-zoning services.

A motion by Frank D Wasylewski to approve the "Agreement for legal services" with Young, Graham, Elsenheimer & Wendling, P.C. with an effective date of April 1, 2009 and further authorizes Terry Erber, as Supervisor, to sign the legal contract on behalf of the township. Motion supported by Caroline Kobylczak. All in favor, motion carried.

**HALL:**

Discussion on the screens for the hall windows. The Custodian will get the screens back on the windows, replacing any that might first need repair.

FIRE WORKS POLICY:

As per the request by Trustee, Ross Payton, the Clerk contacted MTA to obtain permit applications for a fireworks display. Payton plans to host a firework display this Fourth of July. The Clerk presented all Board members with the guidelines required under state and federal laws in order to issue a permit. Townships are responsible for issuing a permit to display fireworks and will need to establish policies that will be required for all individuals wishing to do so.

FIRE DEPARTMENT

There have been a couple individuals interested in the old tanker truck.

Fire Chief, Shawn Bauman, reported that he met with a grant writer that specializes in obtaining funds under the Firefighter Assistance Grant. The Chief is hoping to obtain new turn-out gear and scot air packs. The grant writer charges \$500 to write the grant and will continue to submit it until the grant is received. The grant is a 95/5 matching grant, with the township being responsible for 5% of the total grant. Also, once successful, a 5% fee of the total must also be paid to the grant writer.

The Chief is concerned with parking during events at the hall. On a recent bingo night, there were three cars parked in front of the doors.

Testing of the air tanks and fire extinguishers will be done soon.

A letter was received from Cynthia Hood. Hood states that members of the “fire department are receiving disability payments and are making EMS runs”. She is concerned that this will be a liability for the township. The Clerk had sent a letter of clarification as Hood stated that the individuals were “transporting patients” and we are a non transporting unit. Hood replied back that she is aware of that, but that members help the other departments. Through discussion with the Fire Chief, it was determined that no paid staff of the department has a medical disability. The Chief has given active members a medical evaluation form that they are asked to take to their doctor. If a member has an issue, the doctor then sends a copy of the evaluation to the Fire Chief. As of this date, no responses have been received from doctors that a member of the department has a disability of any kind.

The Chairman reminded all that Board of Review meets on Monday and Tuesday, March 9<sup>th</sup> & 10<sup>th</sup>.

A motion to pay the following bills by Staci Payton and seconded by Frank D Wasylewski. All in favor, motion carried.

#8081	13 Feb09	U.S. Postal Service	Postage – Assessor	\$378.00
#8082	19 Feb09	CenturyTel	Telephone	\$91.65
#8083	4 Mar 09	Charlevoix Co Chapter MTA	Dues – 2009	\$25.00
#8084	“ “ “	Chesley Consulting	Web page domain registration	\$25.00
#8085	“ “ “	Waste Management	Garbage	\$105.92
#8086	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$4.68
#8087	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$239.50
#8088	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$1,595.35
#8089	“ “ “	Sevenski Excavating	Snowplowing–Feb 3plows/loader2 hrs	\$440.00
#8090	“ “ “	Municipal Underwriters of Michigan	Surety bonds-USDA loan requirement	\$88.00
#8091	“ “ “	Jessica Babcock	Hall refund	\$150.00
#8092	“ “ “	Ross W Payton	Trustee	\$69.41
#8093	“ “ “	Caroline Kobylczak	Trustee	\$68.96
#8094	“ “ “	Joseph A Sevenski	Custodian – 10.5 hrs @ \$9/hr	\$93.13
#8095	“ “ “	Staci A Payton	Treasurer	\$391.56
#8096	“ “ “	Joan Wasylewski	Hall agent – 2 hrs @ \$9/hr	\$17.74
#8097	“ “ “	Terry L Erber	Supervisor	\$368.50
#8098	“ “ “	Frank D Wasylewski	Clerk	\$424.30

A motion to adjourn the meeting by Terry Erber. Seconded by Frank D Wasylewski. All in favor, meeting adjourned at 8:41p.m.

**23 March 2009 - Settlement Day**

#8099	23Mar09	CenturyTel	Telephone	\$91.37
#8100	“ “ “	United States Treasury	941 tax – 1 <sup>st</sup> Quarter	\$766.54
#8101	“ “ “	Frank D Wasylewski	Hall – new flag	\$63.59
#8102	“ “ “	Shared Services Inc.	Hall – advertising	\$49.29
#8103	“ “ “	Northern Michigan Review, Inc.	Publications-Budget & Special Use	\$100.75
#8104	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$3,248.40
#8105	“ “ “	Municipal Underwriters of Mich	Insurance-new fire trucks	\$5,451.00
#8106	“ “ “	West Climate Control, Inc	Hall – Repair Walk-in-cooler	\$1,752.50
#8107	“ “ “	Mike Terry	Replace check#7859, not cashed	\$84.04
#8108	“ “ “	John Kurbis	Planning Commission-Special Use	\$30.19
#8109	“ “ “	Frank Wasylewski	Board of Review – 3 days	\$152.38
#8110	“ “ “	Carolyn Amman	Planning Commission-Special Use	\$32.32
#8111	“ “ “	Anna B Wasylewski	Assessor – 1075 parcels	\$8,243.96
#8112	“ “ “	Caroline M Kobylczak	Planning Commission-Special Use	\$34.49
#8113	“ “ “	Staci A Payton	Treasurer – Balance	\$355.44
#8114	“ “ “	Norman Mathers	Planning Commission-Special Use	\$34.49
#8115	“ “ “	Joan Wasylewski	Planning Comm Chair-Special Use	\$39.42
#8116	“ “ “	John C Gray	Board of Review – 3 days	\$152.38
#8117	“ “ “	Terry L Erber	Supervisor – Balance	\$366.56
#8118	“ “ “	Marlene G Guerin	Board of Review – 3 days	\$157.52
#8119	“ “ “	Frank D Wasylewski	Clerk – Balance	\$894.81
#8120	“ “ “	Hudson Twp Road Fund	Tax collections – to road fund CD	\$83,078.03
#8121	“ “ “	VOID		