

**2 March 2011 Budget Hearing**

The hearing was called to order by the Clerk, Frank D. Wasylewski, at 7:00p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski and Staci Payton.

Absent: Terry Erber and Ross Payton.

There were no individuals present in the audience.

The Clerk stated that the reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2011 through 31 March 2012.

The Clerk presented the budget, reviewing individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2009/2010 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

Millage revenue is projected to decrease approximately 3.1%. State Revenue Sharing should remain stable. Most line items are comparably similar to the current year's budget, with the addition of projected expenses for repairs to the fire barn, painting the hall exterior, hiring a planning consultant and more road projects.

The total revenues proposed are \$231,335, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$274,015.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2011 through 31 March 2012, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 4.5000 (1.0000 allocated, 1.0000 fire protection, 1.0000 fire debt and 1.5000 roads) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$231,335 and expenses of \$274,015, leaving a projected 31 March 2012 fund balance of \$202,179 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$4,750, Clerk \$6,060, Treasurer \$5,000 (which includes \$1,000 for summer tax collection) and Trustees \$909 each. The Fire Chief salary shall be \$1,500. All other positions shall be as per the Salary Schedule dated 2 March 2011, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$57,063 projected revenues, and projected expenses of \$50,000 for the road projects, with a projected 31 March 2012 balance of \$166,391, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$38,042 projected revenues and \$39,395 in payments, with a projected 31 March 2012 balance of \$41,580.00

A motion by Caroline Kobylczak to adopt the resolution, supported by Staci Payton.

ROLL CALL:	Terry Erber	Absent
	Staci Payton	Aye
	Caroline Kobylczak	Aye
	Ross Payton	Absent
	Frank D Wasylewski	Aye

Resolution declared adopted this 2rd day of March 2011.

The Hearing was closed at 7:21p.m.

**2 March 2011 Regular Meeting**

In the absence of the Chairman, the Clerk called the meeting to order 7:30p.m. in the Township Hall. The Clerk was chosen to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski and Staci Payton.

Absent: Terry Erber and Ross Payton.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Staci Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 59,243.93 Checking	\$100,196.44 Road Fund
	11,887.60 Money Market	
	<u>115,163.02</u> CDs	\$ 3,598.99 Fire Debt
	\$186,294.55 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

**CORRESPONDENCE:**

Received a thank you card from the Boyne Area Girl Scouts for usage of the hall for their event.

**TAX TRIBUNAL CASE:**

The Clerk reported that the Tax Tribunal has dismissed the third case filed by NorthStar Energy on the basis that they did not have standing to file an appeal on behalf of Hudson Pipeline Company. There are still two other cases filed by NorthStar Energy on the tax tribunal docket.

**MEETING SCHEDULE**

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30p.m. in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30p.m. in the Township Hall on:

26 April 2011	26 July 2011
25 October 2011	24 January 2012

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30p.m. in the Township Hall.

A motion by Caroline Kobylczak to adopt the meeting schedule as presented, supported by Staci Payton.

ROLL CALL:	Terry Erber	Absent
	Ross Payton	Absent
	Caroline Kobylczak	Aye
	Staci Payton	Aye
	Frank D Wasylewski	Aye

Resolution adopted this 2nd day of March 2011.

**BUDGET:**

The Clerk presented an updated budget for the current fiscal year. A motion by Staci Payton to amend the budget for fiscal year 2010-2011 with proposed revenues of \$240,450 and projected expenses of \$242,866. Motion supported by Caroline Kobylczak. All in favor, motion carried.

**SETTLEMENT DAY**

After the Treasurer settles tax collections with the County Treasurer she will meet with the Clerk and balance the fiscal year end for the township.

**POSITIONS OPEN:**

Still need to find two members for the planning commission that will need to be replaced by July. A letter of application was received from Sheila Wojciechowski expressing interest in the alternate Board of Review member position. A motion by Staci Payton to accept the application of Sheila Wojciechowski to the Hudson Township Board of Review as an alternate member for the term ending 31 December 2012. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

**SPRING CLEAN UP:**

The spring clean up will be Saturday, May 7th. Per discussion after last year's clean up, the Clerk ordered seven 40cyd containers from Waste Management. Additional containers can still be ordered if we decide to go with more.

**TREASURER RESIGNATION:**

A letter of resignation was received from the Treasurer as she will be moving out of the township. A motion by Frank D Wasylewski to accept the resignation of Staci Payton as Treasurer of Hudson Township effective 31 March 2011; seconded by Caroline Kobylczak. All in favor, motion carried. We will appoint a Treasurer at the May meeting.

The Clerk will work on a newsletter to send out to residents, including Treasurer Position, spring clean up, Planning Commission members, fire grant, requests for repairing fire building and painting the hall.

Board of Review will be Monday & Tuesday, March 14<sup>th</sup> & 15<sup>th</sup>.

#### FIRE DEPARTMENT

The alternator has been repaired on the MFR vehicle.

Bids for turn-out gear were opened at the Fire Meeting. The Fire Chief has ordered the turn-out gear from various vendors based on specifications and desires that will best serve our department.

Assistant Chief, Don Sevenski, questioned if back ground checks on the new applicants had been done yet. The Clerk advised that the Supervisor was going to follow up on those.

A motion to pay the following bills by Caroline Kobylczak and seconded by Staci Payton. All in favor, motion carried.

#8741	24Feb 11	U.S. Postal Service	Postage – Assessor/Treasurer	\$440.00
#8742	1 Mar 11	CenturyLink	Telephone	\$92.80
#8743	2 Mar 11	Waste Management	Garbage – hall	\$126.91
#8744	“ “ “	B.K. Excavating, Inc.	Snowplowing-hall & fire (2 plows)	\$170.00
#8745	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$249.05
#8746	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$1,555.09
#8747	“ “ “	JP Heating of Northern Mich LLC	Fire hall furnace repair	\$208.25
#8748	“ “ “	Golden Auto Electric	Fire – repair alternator MFR rig	\$420.00
#8749	“ “ “	D-N-R Consultants LLC	Fire-grant fee (5% commission)	\$1,781.00
#8750	“ “ “	Robert C. Kerzka, Attorney	Attorney-tribunal case	\$200.00
#8751	“ “ “	Habitec Security	Security system – balance	\$3,574.00
#8752	“ “ “	Cori Hart-Crego	Hall refund	\$50.00
#8753	“ “ “	Ross W. Payton	Trustee	\$70.15
#8754	“ “ “	Caroline M Kobylczak	Trustee	\$69.30
#8755	“ “ “	Joseph A. Sevenski	Custodian – 4hrs @ \$9.25	\$28.31
#8756	“ “ “	Staci A. Payton	Treasurer	\$389.78
#8757	“ “ “	Joan Wasylewski	Hall agent – 2.5hrs @ \$9.25	\$23.41
#8758	“ “ “	Terry L. Erber	Supervisor	\$371.25
#8759	“ “ “	Frank D. Wasylewski	Clerk	\$427.24

A motion to adjourn the meeting by Caroline Kobylczak, seconded by Staci Payton. All in favor, meeting adjourned at 8:05p.m.

#### **31 March 2011 - Settlement Day**

#8760	31Mar11	CenturyLink	Telephone	\$97.69
#8761	“ “ “	U.S. Postal Service	Postage – newsletter	\$132.00
#8762	“ “ “	VOID		
#8763	“ “ “	Hudson Township Road Fund	Current tax collections	\$58,915.45
#8764	“ “ “	Douglas Safety Systems LLC	Fire-12 Turn out gear coats/pants	\$19,960.56
#8765	“ “ “	Time Emergency Equipment	Fire-12 Turn out boots/bracket	\$3,631.25
#8766	“ “ “	Puroll Equipment Company	Fire-12 Turn out helmet/hood/gloves	\$3,720.00
#8767	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$3,220.52
#8768	“ “ “	Young, Graham, Elsenheimer &	Attorney-Plan Comm ordinance/fire	\$277.00
#8769	“ “ “	Northern Michigan Review, Inc.	Notices – Budget Hearing	\$61.55
#8770	“ “ “	Bound Tree Medical, LLC	Fire – Medical supplies	\$45.45
#8771	“ “ “	Frank Wasylewski	Board of Review – 3 days @ \$55	\$155.68
#8772	“ “ “	Mike Terry	Payroll correction – Fica tax	\$2.40
#8773	“ “ “	Anna B. Wasylewski	Assessor – 1075 parcels @ \$8.75/parc	\$8,737.73
#8774	“ “ “	Staci A Payton	Treasurer – Balance	\$423.76
#8775	“ “ “	Margaret Kennedy	Payroll correction – Fica Tax	\$1.68
#8776	“ “ “	John Gray	Board of Review – 3 days @ \$55	\$155.68
#8777	“ “ “	Terry L. Erber	Supervisor – Balance	\$384.25
#8778	“ “ “	Eric Kennedy	Payroll correction – Fica Tax	\$3.45
#8779	“ “ “	Frank D. Wasylewski	Clerk – Balance	\$912.46
#8780	“ “ “	United States Treasury	941 Tax – 1 <sup>st</sup> Quarter	\$562.76