

5 October 2011 Regular Meeting

The meeting was called to order in the township hall at 7:30p.m. by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Terry Erber and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 88,736.92 Checking	\$159,230.78 Road Fund
	11,903.44 Money Market	
	<u>115,257.70 CDs</u>	\$ 26,232.75 Fire Debt
	\$215,898.06 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDENCE:

Received a letter from Charlevoix-Cheboygan-Emmet Emergency Management asking for a letter of support from the township for their filing of an all hazards mitigation plan with the Federal Emergency Management Agency and are applying for federal funds. The Clerk will send a letter of support.

The Clerk reported that he contacted Attorney, George Shea who represents the Brockett family and advised him that it would be in the family's best interest to attend a township meeting to tell the Board their intentions of using the property if the township sells it back to the family. Shea will relay the message to the family.

Studer Road and Jenkins Road have been completed. The projects were completed under budget.

FIRE BUILDING REPAIR:

Petrie Construction of East Jordan provided an estimate to repair the fire building by way of an eight foot addition to the existing hall. The proposal for \$23,855, includes building permit, excavation, demolition, trash removal, footings, concrete floors, blocks, insulation, caulk & water proofing, fascia, soffit, gable ends, roof trusses, plywood, roofing, 1 exterior man door, moving overhead doors, drywall, painting, electrical and \$1,000 allowance for architectural fees and labor.

The Board discussed whether to pursue Petrie's proposal, or to seek bids. Frank D Wasylewski motioned to proceed with hiring Petrie Construction to add on 8' to the front of the fire hall so as to repair the structural issues. Motion seconded by Caroline Kobylczak. All in favor? 3 ayes, 2 nays. Motion carried. Trustee Payton stated that he would be in favor if the work can be completed this year. The Clerk will contact Petrie Construction.

HALL BREAK-IN:

A letter of apology was received from the individual that tried breaking into the hall.

SNOWPLOWING BIDS:

Bids for snowplowing will be posted this month and awarded at the November meeting. The Clerk will post and all applicants must first meet with the supervisor in order to review the plowing requirements, otherwise their bid will not be considered.

Have not heard from the Road Commission regarding annual meetings, they are generally during October. A Planning Commission member is needed still. The next meeting is October 25th.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that there was a county water shuttle during September.

At the recent Chief's meeting, the topic of NIMS compliancy was addressed. Federal guidelines require the department to be NIMS compliant in order to receive federal funding. If an audit of a department receiving federal funds finds the department to be non-compliant, they could be required to repay any money received. Recently our department received federal grant money. After discussion, the Board advised the Chief to review personnel records to determine who is compliant and then contact members advising them what is needed and where the training is available. And while only officers are required to be fully trained, the Board would like to see all members take the training. As the majority of the training can be done on-line, the Board would like to see that portion completed, or at least attempted, by year's end.

The topic of billing for fire and medical runs was discussed again. The legalities of billing and collection need to be determined.

A motion by Terry Erber to pay the following bills; seconded by Caroline Kobylczak. All in favor, motion carried.

#8928	28Sept11	US Postal Service	Treasurer – postage	\$44.00
#8929	28Sept11	CenturyLink	Telephone – Hall & Fire	\$92.29
#8930	5 Oct 11	US Treasury	941 tax – 3 rd quarter	\$359.59
#AUTO	“ “ “	USDA Rural Development	Fire truck payment(Int \$2377.36)	\$20,377.36
#8931	“ “ “	USDA Rural Development	Fire note – extra principal	\$3,000.00
#8932	“ “ “	Charlevoix Co Road Commission	Studer(\$19977.52)Jenkins(\$22346.54)	\$42,324.07
#8933	“ “ “	Charlevoix Co Road Commission	Road brine charges	\$7004.86
#8934	“ “ “	Waste Management	Garbage – Hall & Park	\$384.99
#8935	“ “ “	A-1 Rent A Jon, Inc.	Porta Jons – Hall & Park	\$169.50
#8936	“ “ “	Exxon Mobil	Gas – Hall	\$64.20
#8937	“ “ “	Joan Wasylewski	Custodian supplies/cleaning fee	\$108.36
#8938	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$433.65
#8939	“ “ “	American Red Cross	Fire – Training Cards	\$12.00
#8940	“ “ “	Tele-Rad, Inc.	Fire – Radio Service Calls	\$394.62
#8941	“ “ “	Brenda Musser	Hall refund	\$50.00
#8942	“ “ “	Penny Wilson	Hall refund	\$150.00
#8943	“ “ “	Frank D Wasylewski	Assessor – scanner	\$85.50
#8944	“ “ “	Ross W Payton	Trustee	\$70.15
#8945	“ “ “	Shawn Bauman	Fire Chief – quarterly	\$338.56
#8946	“ “ “	Don Sevenski	Assistant Chief – quarterly	\$123.19
#8947	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#8948	“ “ “	Patsy Grubaugh Clink	MFR Coordinator	\$146.21
#8949	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#8950	“ “ “	Joseph A Sevenski	Custodian(9hr@\$9.75 10 @\$15.00)	\$226.31
#8951	“ “ “	Norman C Mathers	Zoning Administrator	\$73.91
#8952	“ “ “	Joan Wasylewski	Hall agent – quarterly	\$43.27
#8953	“ “ “	Terry Erber	Supervisor	\$371.25
#8954	“ “ “	Frank D Wasylewski	Clerk	\$427.24

A motion to adjourn by Linda Reynolds and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:14p.m.